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ABSTRACT

This booklet provides information for United States educators who wish to be considered for participation in the Teacher Exchange Program, which entails academic-year exchanges and seminars abroad. The first part furnishes information on: (1) The Fulbright Teacher Exchange Program; (2) application procedures for teaching positions abroad; (3) application procedures for seminars abroad; (4) reapplication for teaching positions and seminars abroad; (5) application deadlines; and (6) participating countries. The second part contains instructions for applicants and the application forms. (JD)

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United States Information Agency

Washington D.C. 20547

USIA

Dear Colleague:

The Teacher Exchange Program is one of the several exchange of persons programs administered by USIA. Each year over 10,000 graduate students, researchers, university lecturers, mid-career professionals and secondary students participate in programs funded in whole or in part by USIA's Bureau of Educational and Cultural Affairs.

Bureau programs operate under the authority of the Mutual Educational and Cultural Exchange Act of 1961, which has as its principal purpose the "increase of mutual understanding" between the people of the United States and of other nations.

USIA assumed direct administration of the Teacher Exchange Program on May 27, 1984. Until that time it had been administered by the U.S. Department of Education.

U.S. educators who wish to be considered for participation in the Teacher Exchange Program which entails academic-year exchanges and seminars abroad should complete the enclosed application. A variety of exchange programs and short-term seminars will be offered in the summer of 1985 and in academic year 1985-86.

Potential applicants are asked to consider carefully Part I, "Background Information." This part outlines eligibility requirements for the program and the specific program offerings for individual countries.

Part II is the application and includes specific instructions for its completion.

Questions regarding this application should be addressed to the Teacher Exchange Branch, E/ASX, United States Information Agency, Washington, D.C. 20547. Telephone inquiries may be made at (202) 485-2555.

Sincerely,

Pat Schaefer

Pat Kern Schaefer
Chief
Fulbright Teacher Exchange Branch
Office of Academic Programs

PART I: BACKGROUND INFORMATION

THE FULBRIGHT TEACHER EXCHANGE PROGRAM

The Fulbright Program is authorized by Public Law 87-256, the Mutual Educational and Cultural Exchange (Fulbright) Act of 1961. The primary purpose of this program is to promote mutual understanding among the people of the world through educational exchange.

The Board of Foreign Scholarships (BFS)

The BFS is composed of twelve educational and public leaders appointed by the President of the United States. It establishes program policy, supervises academic exchanges, and selects participating individuals and institutions.

The U.S. Information Agency (USIA)

USIA's Bureau of Educational and Cultural Affairs is responsible for a number of educational exchange programs authorized by the Fulbright Act. It administers these programs with the assistance of binational educational exchange Commissions and Foundations in more than 40 countries, U.S. Embassies in more than 50 other countries, and cooperating agencies in the United States.

The Teacher Exchange Branch (E/ASX)

Each year, the Teacher Exchange Branch publishes announcements of opportunities and conducts a national competition for teaching positions and seminar awards available. Staff review applications, arrange exchanges between U.S. and foreign educators, and recommend U.S. candidates for selection for seminars and exchanges. The Branch also calls upon the services of interviewing committees which do preliminary screening of applicants in various parts of the United States.

While U.S. teachers are abroad and their counterparts are teaching in the United States, the Branch continues to maintain contact with program participants, assists them when necessary and, upon the teachers' completion of the year abroad, solicits final reports and evaluations of the exchange experiences.

APPLICATION PROCEDURES FOR TEACHING POSITIONS ABROAD

Eligibility Requirements

Elementary and secondary school teachers, school administrators, and college faculty are eligible to apply for positions abroad. However, not all categories of applicants are eligible for exchange with all countries.

An applicant must 1) be a U.S. citizen at the time application is filed; 2) hold at least a bachelor's degree; 3) have a current full-time teaching/administrative assignment; and 4) have 3 years of full-time education employment in the appropriate subject field and at the level of the position for which application is made. The Country Index contains more specific information on requirements for placement in each country.

Evidence of good health and emotional maturity and stability is necessary; teachers recommended for exchange will be required to have a physical examination at their own expense. Final approval of exchange is contingent upon submission of a satisfactory medical report.

Teaching couples may apply; however, because of the limited number of positions available and, often, the lack of foreign candidate pairs with similar qualifications for interchanges, it may not be possible to arrange suitable assignments in the same locality nor to place both teachers. Teaching couples should indicate on their applications whether or not they are willing to be placed in different locations or to accept an assignment if only one of them can be placed.

Preference will be given to applicants who have not participated previously in the program; however, a teacher may reapply 5 or more years after completing the first exchange. Exceptions may be made for seminar participants who later apply for a teaching position. Previous Fulbright grants in other categories or grants under other auspices do not automatically disqualify a candidate from consideration for the program.

Other considerations being equal, veterans will be given preference. Geographic distribution of awards is also a factor in selection.

If an applicant is found to be ineligible or non-competitive for the country program(s) which he/she has listed, but would be eligible or more competitive for a program in another country, USIA may consider the applicant for that country instead. A CANDIDATE WHO DOES NOT WISH TO BE CONSIDERED FOR ANY OTHER COUNTRIES SHOULD SO INDICATE ON THE APPLICATION.

Notification of Action

In April, the Teacher Exchange Branch will notify applicants recommended for teaching positions abroad of selection or non-selection by the Board of Foreign Scholarships.

Applicants selected for exchange must attend pre-departure orientation programs of the sponsoring agencies in the United States or abroad which may be scheduled between May and August. Therefore, applicants should not finalize travel/vacation plans during that time.

Participating Countries

A number of countries cooperate in offering teacher exchange opportunities. USIA cannot guarantee that a particular program will be held in a particular country in a given year. Subject to the availability of Federal funds and the cooperation of foreign nations, we anticipate having programs in the following countries in 1985-86:

Canada
Denmark
France
Germany, Federal Republic of
Italy (tentative)
Switzerland
United Kingdom

Exchange Arrangements

A variety of arrangements have been made with participating countries for Americans wishing to teach abroad. The majority of these teachers will directly exchange positions with foreign teachers. A few others will go abroad on a one-way exchange. Foreign teachers are screened and recommended by Fulbright Commissions/Foundations or other responsible educational authorities abroad. Local U.S. school officials are then asked to review and approve the qualifications of foreign teachers who are proposed for exchange with U.S. teachers.

Administrative Approval

In making application to the Teacher Exchange Program, teachers are advised that the official who signs the "Administrative Approval for Applicant" form, must be the official authorized to grant a leave of absence and to approve the appropriate salary arrangements.

Terms of Award

The terms of award for each teacher exchange program vary from country to country and are described in the Country Index.

A number of country programs provide full or partial transportation awards. NO TRANSPORTATION IS PROVIDED FOR DEPENDENTS. Since any costs for dependents' travel are the responsibility of the participant, teachers interested in taking their families abroad are urged to investigate the cost of transportation (e.g., charter flights) for their dependents before applying.

Maintenance allowances, when provided, are paid in the currency of the host country and are based on the cost of living in that country, not on the amount of the grantee's salary in the United States.

Fulbright grants for teaching abroad, whether paid in foreign currency or in dollars, are subject to U.S. Federal Income Tax. Information regarding the tax provisions applicable to awards may be obtained from the Foreign Operations District, Internal Revenue Service, 1325 K Street, N.W., Washington, D.C. 20225, attention: FOD: 81.

APPLICATION PROCEDURES FOR SEMINARS ABROAD

Eligibility Requirements

Senior high school (grades 9-12) teachers, community and junior college faculty, 4-year college/university instructors, and assistant professors are eligible to participate in seminars. Not all categories of applicants, however, are eligible for all seminars.

An applicant must be a U.S. citizen at the time the application is filed, hold at least a bachelor's degree, have 2 years of relevant full-time teaching experience, and have current full-time employment in the subject area of the seminar. Application may be made during the second year of full-time teaching. Refer to the Country Index for more specific information regarding eligibility for each seminar.

Evidence of good health and emotional maturity and stability is necessary; candidates recommended for seminars will be asked to have a medical examination at their own expense. Awards are contingent upon submission of a satisfactory medical report.

Preference will be given to applicants who have not participated previously in the program and who have not visited the country of application before. Previous Fulbright grants in other categories or grants under other auspices are not necessarily disqualifying factors.

Other considerations being equal, veterans will be given preference. Geographic distribution of awards is also a factor in selection.

Notification of Action

The Teacher Exchange Branch will notify seminar applicants in April of final selection or non-selection by the Board of Foreign Scholarships.

Participating Countries

Several countries cooperate with the United States in offering seminars abroad. Since this program is subject to change, the Teacher Exchange Branch cannot guarantee that a particular seminar will be held in a particular country in a given year. Subject to the availability of Federal funds and the cooperation of foreign nations, programs are planned in Italy and the Netherlands in 1985.

Administrative Approval

In making application to a Seminar, educators are advised that the official who signs the "Administrative Approval for Applicant" form must be the official authorized to approve participation.

Terms of Award

The terms of award for seminars vary. Specific information is included in the Country Index for seminars in each participating country.

Dependents are not permitted to accompany seminar participants.

Maintenance allowances, when provided, are paid in the currency of the host country and are based on the cost of living in that country, not on the amount of the grantee's salary in the United States.

Participants in seminars are responsible for personal expenditures and should bring additional funds with them.

It is not possible for the Teacher Exchange Branch to confirm before April the overseas seminar arrangements for housing, academic facilities and international flights. Seminars generally begin in mid to late June. Seminar participants are not permitted to join seminars already in progress and are required to attend all seminar activities including within-U.S. orientation programs, if scheduled, and to travel on group flights.

REAPPLICATION FOR TEACHING POSITIONS AND SEMINARS ABROAD

A candidate who is not selected to participate in the program may reapply, but must observe the same application deadlines as new applicants. Renewal applicants are required to submit a new application each year and a current reference from their immediate supervisor. Other references are good for three years. A new "Administrative Approval for Applicant" (form) is also required. Applicants will be advised if additional data or an interview will be required.

DEADLINE

Applications for participation in the Teacher Exchange Program for the 1985-86 year must be made by October 15, 1984. Applications and reapplications received after October 15 will be considered only for opportunities for which additional candidates are needed. Applications, together with references and related documentation, should be sent to:

Teacher Exchange Branch
E/ASX
United States Information Agency
Washington, D.C. 20547

All programs described in this bulletin are announced subject to the availability of funds. Programs are subject to change or cancellation.

COUNTRY INDEX

Country	:	CANADA (Teacher Exchange)
Dates		Similar calendar as U.S. schools: Last week of August or first week of September to middle or late June.
Eligibility	:	Elementary and secondary school teachers and administrators.
Teaching Assignment	:	Elementary or secondary levels in any subject field as determined by the availability of comparable candidates in both the United States and Canada.
Terms of Award	:	Direct exchange of teaching assignments; requires that teachers obtain a leave of absence with pay from school authorities. The U.S. school agrees to accept a Canadian teacher who has also secured a leave of absence with pay.
Transportation Award	:	None. Participants are responsible for their own travel arrangements.
Maintenance Allowances	:	None.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions:	:	20
Counterpart Agency	:	Canadian Education Association

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Country	:	DENMARK (Teacher Exchange)
Dates	:	Mid-August to Mid-May. Vacation periods of approximately 7 to 10 days in October, December, and March.
Eligibility	:	College instructors or assistant professors of American literature.
Teaching Assignment	:	American literature and civilization in several Danish teacher-training colleges and higher secondary schools. Teaching 12 to 18 hours per week. Students are preparing to be teachers of English at the elementary level, at teacher training colleges, and for university entrance at higher secondary schools.
Terms of Award	:	One-way position in Denmark. (No exchange of positions is involved.) U.S. teacher must secure a leave of absence <u>without pay</u>.
Transportation Award	:	Round-trip economy air fare from airport nearest grantee's home for exchange teacher only.
Maintenance Allowances	:	The Fulbright Commission will provide the teacher a maintenance allowance based upon cost of living and number of accompanying dependents.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	1
Counterpart Agency	:	Commission for Educational Exchange between Denmark and the United States of America (Fulbright Commission).
Language Proficiency	:	Fluency in Danish <u>not</u> required.

Country	:	FRANCE (Teacher Exchange)
Dates	:	Late August or early September through July.
Eligibility	:	High school teachers; a limited number of highly qualified junior high school teachers; college/university instructors, and assistant professors. Preference will be given to teachers whose assignments consist of only French language, literature, and civilization.
Teaching Assignment	:	English language and American literature and civilization; placement in the French education system at a level which may or may not correspond to the teaching assignment in the United States.
Terms of Award	:	Direct exchange of teaching assignments; requires that teacher obtain a leave of absence with pay from school authorities. The U.S. school agrees to accept a French teacher who has also secured a leave of absence with pay.
Transportation Award	:	Round-trip travel allowance for exchange teacher only.
Maintenance Allowances	:	None.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	18
Counterpart Agency	:	Franco-American Commission for Educational Exchange (Fulbright Commission).
Language Proficiency	:	Fluency in French required.

Country	:	GERMANY, FEDERAL REPUBLIC OF (Teacher Exchange)
Dates	:	Approximately early-mid August through June/July.
Eligibility	:	Junior and senior high school teachers and college instructors through the professor level, teaching German, English, or other subjects.
Teaching Assignment	:	English language and literature; other subjects including, but not limited to geography, history, physical education, or other foreign languages. Teaching level may not correspond to level taught in the United States.
Terms of Award	:	Direct exchange of teaching assignments requires that teachers obtain a leave of absence with pay from their school authorities. The U.S. school authority agrees to accept a German teacher who also has secured a leave of absence with pay.
Transportation Award	:	Round-trip tourist class air fare, for the exchange teacher only, from airport nearest the teacher's home.
Maintenance Allowances	:	At the discretion of the Fulbright Commission in Germany, grantees may receive a cost of living supplement (currently DM 800 per month and subject to change). Grantees with 3 accompanying dependents should have a net sum, including salary, of at least $14 000 available for the school year.
Accompanying Dependents	:	Permitted. Free schooling for children in German schools.
Estimated Number of Positions	:	25
Counterpart Agency	:	Commission for Educational Exchange between Germany and the USA (Fulbright Commission) Bonn, in cooperation with Pedagogic Exchange Service, Bonn.
Language Proficiency	:	Fluency in German required.

Country	:	GERMANY, FEDERAL REPUBLIC OF (Teacher Exchange) (John F. Kennedy School, Berlin)
Dates	:	Early-mid August through June.
Eligibility	:	Elementary and secondary teachers of various subjects.
Teaching Assignment	:	English language and literature, with possibilities in geography, history, and mathematics. Placement is at the John F. Kennedy School, a K-12 bilingual school integrated into the Berlin school system.
Terms of Award	:	One-way position in Germany. (No exchange of positions is involved.) Teachers must secure a leave of absence without pay.
Transportation Award	:	Round-trip tourist class air fare for the exchange teacher only from airport nearest the teacher's home.
Maintenance Allowances	:	A monthly maintenance allowance is provided in lieu of salary. (Currently DM 2,700 per month and subject to change). An allowance for incidental expenses and a supplement for an accompanying spouse are also provided.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	1
Counterpart Agency	:	Commission for Educational Exchange between Germany and the USA (Fulbright Commission) Bonn in cooperation with Pedagogic Exchange Service, Bonn.
Language Proficiency	:	Fluency in German required.

Country	:	GERMANY, FEDERAL REPUBLIC OF (Seminar: Goethe Institute) This is not a Fulbright program. It is sponsored directly by the German Government.
Dates	:	July - August (3 weeks).
Eligibility	:	U.S. teachers of German language at the elementary, secondary and postsecondary education levels. Preference will be given to teachers who have not previously studied in Germany.
Itinerary	:	Three weeks in a German city, including an optional week in Berlin.
Program Content	:	Lectures and discussions on German language, literature, and culture.
Terms of Award	:	Tuition and fees.
Transportation Award	:	None.
Maintenance Allowances	:	Partial.
Estimated Number of Positions	:	40
Language Proficiency	:	Proficiency in German required.

TEACHERS INTERESTED IN GOETHE INSTITUTE SEMINARS SHOULD NOT APPLY TO THE U.S. INFORMATION AGENCY. THEY SHOULD APPLY DIRECTLY TO THE NEAREST GOETHE INSTITUTE BRANCH OFFICE. The deadline date for receipt of applications is January 31. For a list of Goethe Insititute Branch Offices write: Goethe House, 1014 Fifth Ave., New York, NY 10028

Country	:	ITALY (Teacher Exchange). This program is announced on a tentative basis.
Dates	:	Mid-August through June.
Eligibility	:	Secondary school teachers of Italian language.
Teaching Assignment	:	English language and American literature and civilization; placement in the Italian education system. Teaching level may not correspond to level taught in the United States.
Terms of Award	:	Direct exchange of teaching assignments; requires that teacher obtain a leave of absence with pay from school authorities. The U.S. school agrees to accept an Italian teacher who has also secured a leave of absence with pay.
Transportation Award	:	None.
Maintenance Allowances	:	None.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	5
Counterpart Agency	:	Commission for Educational and Cultural Exchange between Italy and the United States of America (Fulbright Commission)
Language Proficiency	:	Fluency in Italian required.

Country	:	ITALY (Seminar: Classics)
Dates	:	June - August (8 weeks) (two phases)
Eligibility	:	Senior high school (grades 9-12) teachers of Latin or Greek, junior and community college faculty, and 4 year college/university instructors or assistant professors of Latin, Greek, or the Classics. Preference will be given to those who have a master's degree in the Classics and have not studied previously in Italy.
Itinerary	:	First phase: six weeks of study to be arranged by the Summer School of Classical Studies of the American Academy in Rome; to include site visits to historical monuments, excavations, and museums in or near Rome and weekly field trips to key places of interest outside Rome. Second phase: two-week program conducted by the Vergilian Society at Cumae, with visits to antiquities in and around Naples.
Program Content	:	Lectures provided by specialists on the life, culture, and civilization of ancient Rome and on antiquities around Naples.
Terms of Award	:	Partial grant for tuition and fees; estimated grantee cost is $1,200.
Transportation Award	:	Round-trip economy air fare from airport nearest grantee's home; program-related travel within Italy.
Maintenance Allowances	:	None. A participant will be responsible for maintenance expenses, estimated to be approximately $1,200 and is advised to bring additional funds for private travel, incidentals, and recreation.
Estimated Number of Positions	:	10
Counterpart Agency	:	Commission for Educational and Cultural Exchange between Italy and the United States of America (Fulbright Commission).

Country	:	ITALY (Seminar: Language) This is not a Fulbright program. However, the Fulbright Commission assists in recruitment of qualified Americans.
Dates	:	July - August (3 weeks).
Eligibility	:	Senior high school (grades 9-12) teachers of Italian language.
Program Content	:	Discussions, lectures, and coursework in Italian language and culture at the University for Foreigners at Perugia.
Terms of Award	:	Tuition and fees paid by the Italian Ministry of Public Instruction.
Transportation Award	:	None.
Maintenance Allowances	:	Room and board are provided by the Italian Ministry of Public Instruction.
Estimated Number of Positions	:	5
Counterpart Agencies	:	Commission for Educational and Cultural Exchange between Italy and the United States of America (Fulbright Commission) and the Italian Ministry of Public Instruction.
Language Proficiency	:	Proficiency in Italian required.

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Country	:	THE NETHERLANDS (Seminar: History, Culture and Society)
Dates	:	July (3 weeks)
Eligibility	:	Senior high school (grades 9-12) teachers, junior and community college faculty, and 4-year college/university instructors or assistant professors in the broad fields of World or European history, culture and civilization, or art and art history. Preference will be given to those who have a master's degree in one of the above fields and who have completed 2 full years of teaching in that field.
Itinerary	:	Amsterdam, with visits to sites of historical, contemporary, and cultural interest.
Program Content	:	An interdisciplinary approach to the Netherlands, focusing on the history and geography of the country, its institutions, culture and arts. Participants will have the opportunity to compile instructional materials.
Terms of Award	:	Tuition and fees and cost of participation in all program events.
Transportation Award	:	Only program-related travel within the Netherlands will be provided. Participants are responsible for the cost of their international travel.
Maintenance Allowances	:	Hotel with breakfast and a per diem allowance to cover other meals is provided the grantee.
Estimated Number of Positions	:	20
Counterpart Agency	:	Netherlands America Commission for Educational Exchange (Fulbright Commission).

Country	:	SWITZERLAND (Teacher Exchange)
Dates	:	Fall through Summer.
Eligibility	:	Senior high school (grades 9-12) teachers and college/university instructors and assistant professors of German or French, who teach other subjects, with fluency in one or both of these languages.
Teaching Assignment	:	English in the upper grades of college preparatory schools in Switzerland; occasionally, positions are available in high school algebra, geometry, and computer science.
Terms of Award	:	Direct exchange of teaching assignments; requires that U.S. teachers obtain a leave of absence with pay from school authorities. The U.S. school agrees to accept a Swiss teacher who has also secured a leave of absence with pay.
Transportation Award	:	None.
Maintenance Allowances	:	None. U.S. exchange teachers without accompanying dependents should earn a gross salary of no less than $24,000 or have available an equivalent sum for the academic year in order to meet the high cost of living in Switzerland.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	3 - 5
Counterpart Agency	:	Swiss Office for In-service Training of Upper Secondary Teachers
Language Proficiency	:	Fluency in French or German required.

Country	:	UNITED KINGDOM (Teacher Exchange)
Dates	:	Late August or early September to late July.
Eligibility	:	Elementary and secondary school teachers and administrators, college/university faculty of all ranks.
Teaching Assignment	:	Any subject field, at any level from kindergarten through college/university, as determined by the availability of comparable candidates in both the United States and the United Kingdom.
Terms of Award	:	Direct exchange of teaching assignments; requires that teachers obtain a leave of absence with pay from school authorities. The U.S. school agrees to accept a U.K. teacher who has also secured a leave of absence with pay.
Transportation Award	:	None.
Maintenance Allowances	:	None. It is estimated that a single teacher should have a net sum of at least 8,000 Pounds Sterling available (married teachers with two children, 10,000-12,000 Pounds Sterling), with additional funds for international vacation travel or purchase of a car while abroad.
Accompanying Dependents	:	Permitted.
Estimated Number of Positions	:	200
Counterpart Agencies	:	United States - United Kingdom Educational Commission (Fulbright Commission) and the Central Bureau for Educational Visits and Exchanges.

PART II: APPLICATION

INSTRUCTIONS FOR APPLICANTS

1. Read Part I carefully before applying. Be sure that you meet the eligibility requirements as well as the specific requirements of the programs for which you apply.

2. Use typewriter or print clearly in black ink to complete original and two copies of Application Form IAP-92. If additional space is needed, enter information in Item 9 "Remarks," or use additional sheets showing you name, and date of birth. Identify the item number to which the answer applies. Sign page 6 and forward original and two copies along with forms listed below as follows:

FORM NO. IDENTIFICATION:	TO BE SIGNED BY:
FORM IAP 92-1: "REFERENCE FOR APPLICANT" Applicant should complete Item 1 and 2. Provide original and two copies of each reference.	Three persons who are familiar with applicant's professional work, one of whom is immediate supervisor and/or administrator. Request persons writing references to place original and two copies in a sealed envelope clearly marked "Reference". Applicants may include performance evaluations or other commendations and awards in their application.
FORM IAP 92-2: "ADMINISTRATIVE APPROVAL FOR APPLICANT"	Official of the school system authorized to approve participation in program and appropriate financial arrangement.
FORM IAP 92-3: "LANGUAGE PROFICIENCY OF APPLICANT." (Applicable only if applying for a teaching position or a language seminar in a non-English speaking country).	A specialist in applicable language(s), preferably current language supervisor. A separate report and two copies are necessary for each language (e.g. if applying for France and Germany.)

FORWARD FORMS IAP 92, 92-1, 92-2, and 92-3 TO:

Teacher Exchange Branch
E/ASX
United States Information Agency
Washington, D.C. 20347

3. Applicants are urged to mail Forms, IAP-92, 92-1, 92-2, and 92-3 in a single envelope to USIA. Envelopes should be postmarked no later than October 15. This application is not considered complete until all the forms listed above have been filled out properly and received by USIA.

4. School authorities in other countries often request photographs. Applicants are invited to submit two recent photographs. It is not required. Please place your name on the back of the photographs.

5. To facilitate placement in schools of certain countries, it is helpful to know religious denominational preference and, in the case of the United Kingdom, country preference (Northern Ireland, Wales, Scotland, England). Applicants may indicate preferences under Item 9 "Remarks", of the application.)

6. Applicants may be asked to appear for a personal interview before a regional interviewing committee at a time to be announced later. See item 12 of application.

7. Applicants should keep the Teacher Exchange Branch informed in case of:

   a. change of address;
   b. change in plans which affect the application;
   c. desire to withdraw the application;
   d. application to teach or study abroad under another program;
   e. termination of teaching contract; and,
   f. change in assignment.

8. Several months will elapse between filing of applications and notice of action taken by the Board of Foreign Scholarships. Applicants for exchange teaching positions will be notified in April regarding final action on their applications for placement in the following academic year. Applicants for seminars abroad will receive notification in April regarding their applictions for programs to take place that summer.

IAP-92

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

APPLICATION FOR TEACHING POSITIONS/SEMINARS ABROAD

FORM APPROVED OMB NO. 3116-0181 Exp. Date: 6-30-87 ID #: 85

The United States Information Agency (USIA) receives and screens applications under the Fulbright Act for positions to teach in elementary, secondary, and postsecondary schools abroad and to participate in summer seminars abroad. Please read all instructions before completing this form.

INTERVIEWS: As part of the application process, a personal interview of applicants may be required. Consult Table I and indicate the code of the interview site most convenient to you. Indicate a second choice as well.

FIRST CHOICE SITE: 0 _____ SECOND CHOICE SITE: 0 _____

PLEASE TYPE OR PRINT CLEARLY

1. APPLICANT BASIC DATA

A. TITLE *Mr. Dr. Miss Mrs. Ms.* (circle one)
LAST NAME _____
FIRST NAME _____
MIDDLE NAME _____

B. U.S. CITIZEN: YES NO (circle one) C. VETERAN: YES NO (circle one)

D. PERMANENT MAILING ADDRESS: E. TELEPHONE: _____ *(area code)*

_____ *number* *street*

_____ / _____ / _____
city *state postal code* *zip code*

F. ADDRESS DURING ACADEMIC YEAR (if different from Item 1-D): YES NO (circle one)

_____ *number* *street* *city* *state*

G. TELEPHONE DURING ACADEMIC YEAR (if different from Item 1-E): _____ *(area code)*

H. PLACE OF BIRTH _____ *city* _____ *state* _____ *country* I. DATE OF BIRTH _____ *mo/day/yr*

*J. RELIGIOUS PREFERENCE, if any: _____
SEX Male Female (circle one)
ETHNICITY (circle one) A: Asian H: Hispanic P: Puerto Rican B: Black
NA: Native American W: White

2. APPLICATION FOR (check applicable box(es):

Teaching postion YES NO (circle one) Seminar abroad YES NO (circle one)
Country: _____ Country: _____

If you are submitting another application under this program for a teaching position or seminar abroad, please indicate the country(ies) to which you are applying: _____

3. EDUCATION AND PROFESSIONAL PREPARATION ABOVE SECONDARY SCHOOL (list in chronological order):

Institution	Location	DATES ATTENDED		DEGREE		MAJOR SUBJECTS
		FROM	TO	KIND	DATE	

Renewal application: YES NO (circle one)

*Completing Item 1.J. is voluntary. No response will not affect eligibility of applicant.

CUT ALONG THIS LINE

4. PERSON IN U.S. TO BE NOTIFIED IN CASE OF EMERGENCY:

A. Name and Address (include zip code)	B. Relationship	C. Telephone (include area code)

5. PRESENT EMPLOYMENT:

A. Position title _____ B. Dates in present position: From _____ To _____

C. Name of school: _____

Address of school: _____ _____
number *street*

_____ _____ / _____ D. _____
city *state* *zip* *(area code)* *telephone*
postal code

E. Dates of U.S. school term: From To

F. Approving Official: Superintendent, Headmaster or President (Official authorized to approved participation in exchange. See Administrative Approval Form.)
Name: _____
Title: _____
Institution: _____
Address: _____
_____

G. Telephone _____
(area code)

H. Principal or College Department Head
Name: _____
Title: _____
Institution: _____
Address: _____
_____

I. Telephone _____
(area code)

J. IF NOW TEACHING, DAILY SCHEDULE FOR CURRENT YEAR (List under Item 9 other subjects taught previously in present school system):

SUBJECTS (Be specific and provide details e.g. World History: European emphasis; Special Education: hearing impaired)	FULLTIME Yes ____ No ____	NO. TEACHING HOURS PER WEEK	GRADE LEVEL	NUMBER OF STUDENTS

K. IF OTHER THAN A TEACHING POSITON (e.g. social studies supervision, curriculum development), DESCRIBE WORKLOAD	FULLTIME Yes ____ No ____	NO. TEACHING HOURS PER WEEK	GRADE LEVEL	NUMBER OF STUDENTS

L. WOULD A PROSPECTIVE FOREIGN EXCHANGE TEACHER BE PERMITTED TO SUBSTITUTE OTHER SUBJECTS OR DUTIES FOR THOSE LISTED IN 5-J or 5-K? YES___ NO___. IF YES, PLEASE DETAIL BELOW:
(Not for seminar applicants)

CURRENT DUTIES	NO. OF HOURS PER WEEK	GRADE LEVEL	COULD BE REPLACED BY (SUBJECT)	NO. OF HOURS PER WEEK	GRADE LEVEL

6. MODERN FOREIGN LANGUAGES (complete Foreign Language Proficiency Form if appropriate):

LANGUAGE	UNDERSTANDING			SPEAKING			READING			WRITING		
	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR	EXC.	GOOD	FAIR

7. EXPERIENCE:

A. LIST EXTRACURRICULAR ACTIVITIES YOU CAN DIRECT OR SPONSOR (e.g., sports, arts, dramatics, music, needlework, library, etc.).
(Not for seminar applicants)

B. LIST EDUCATIONAL EXPERIENCES YOU HAVE HAD WHICH WOULD BE ESPECIALLY HELPFUL TO YOU IN TEACHING ABROAD (e.g., working with bilingual students, student exchange programs).
(Not for seminar applicants)

C. LIST EXPERIENCES YOU HAVE HAD IN TEACHING ENGLISH AS A FOREIGN LANGUAGE.
(Not for seminar applicants)

CUT ALONG THIS LINE

D. DESCRIBE EXPERIENCES YOU HAVE HAD IN TEACHING AMERICAN STUDIES/AMERICAN LITERATURE. (Not for seminar applicants)

E. LIST MEMBERSHIPS IN EDUCATIONAL, PROFESSIONAL, AND CIVIC ASSOCIATIONS; PUBLICATIONS.

F. PREVIOUS EMPLOYMENT (teaching and other relevant experience. List positions in reverse chronological order, accounting for the last 10 years.)

DATES		POSITION TITLE	NAME AND LOCATION	TEACHING POSITION	
From	To			Grade	Subject

G. FOREIGN STUDY/WORK/TRAVEL EXPERIENCE:

DATES		COUNTRY	PURPOSE OF VISIT
From	To		

H. DESCRIBE WAYS YOU PLAN TO USE THE EXPERIENCE ABROAD IN YOUR PROFESSIONAL WORK IN THIS COUNTRY AND TO ENHANCE INTERNATIONAL EDUCATION IN YOUR SCHOOL AND COMMUNITY (language fluency, outreach activities, curriculum development, articles, publications, teaching methodology, teaching materials, etc.)

9. **REMARKS (Provide additional information on any item, identify number to which answer applies; if necessary, attach additional sheets. Do not write on back.):**

10. ACOMMODATIONS:

(Question #10 not applicable to seminar applicants.)

A. Household Members: NAMES	Relationship CODE S: SPOUSE C: CHILD O: OTHER	Age	To Accompany on Teaching Assignment (check one) YES	NO

Is spouse also applying for a position abroad? YES___ NO___
If so, will you accept a position if no position is offered your spouse? YES___ NO___

B. HOUSING:
Are you willing to exchange housing? YES___ NO___
If yes, type of accommodation you live in: HOUSE___ APARTMENT_____
Number of bedrooms_____

C. COMMUNITY LOCATION: Urban___; Suburban___; Rural_____

D. TRANSPORTATION AVAILABLE: Public Transport___; Private vehicle___; Other_____

E. SCHOOL OR COLLEGE:
Proximity to residence: _____ miles
Number of school teaching staff or number of faculty in Department: _____
School Location: Urban___; Suburban___; Rural_____

Provide description of school (academic level, composition of student body, teaching methodology, resource materials, special features, etc.):

CUT ALONG THIS LINE

11. U.S. GOVERNMENT EDUCATIONAL EXCHANGE GRANT (general information):

	YES	NO	YEAR	COUNTRY	TYPE OF GRANT	SPONSORING AGENCY
A. HAVE YOU PREVIOUSLY APPLIED FOR A U.S. GOVERNMENT EDUCATIONAL EXCHANGE GRANT?						
B. HAVE YOU EVER RECEIVED A U.S. GOVERNMENT EDUCATIONAL EXCHANGE GRANT?						

C. IF YOU DID NOT ACCEPT OR COMPLETE THE GRANT, EXPLAIN BRIEFLY.

TERMS OF AGREEMENT IF SELECTED:

A. I will, when requested, have a complete physical examination and submit a physician's REPORT OF MEDICAL EXAMINATION at my own expense.

B. I am aware that travel performed before a grant is awarded is not reimbursable.

C. I will travel on aircraft designated for the transportation of the United States grantees.

D. I will attend, if scheduled, all predeparture orientation activities sponsored by the United States Information Agency.

E. If selected for a seminar program, I will complete the arranged program, participate in all activities and, if required, complete all assignments. I will not be accompanied, or met abroad, by dependents, relatives, or friends until the termination of the seminar.

F. If selected for a teaching assignment abroad, I will complete my assignment for the school year in the country to which I am assigned, REMAINING, IF NECESSARY, beyond the usual closing date in the United States. I will return to my teaching post in the United States for the year following my exchange year unless an extension of my leave is authorized by my school authority.

G. I will accept no employment other than my position as an exchange teacher during my stay abroad, unless approved in writing by the administering United States Educational Foundation, Commission, or Embassy.

I CERTIFY that I have read and understand the TERMS OF AGREEMENT and that the information provided in this application is, to the best of my knowledge, true and corect.

SIGNATURE OF APPLICANT: _____ DATE: _____

12. TABLE I: INTERVIEW COMMITTEE SITES

ALABAMA
001 Montgomery

ALASKA
002 Anchorage

ARIZONA
003 Tempe
004 Tucson

ARKANSAS
005 Little Rock

CALIFORNIA
006 Irvine
007 Los Angeles
008 Sacramento
009 San Francisco
010 Santa Barbara

COLORADO
011 Denver

CONNECTICUT
012 Storrs

DISTRICT OF COLUMBIA
013 Washington
(Falls Curch, VA)

FLORIDA
014 Gainesville
015 Miami
(Coral Gables)

GEORGIA
016 Atlanta

HAWAII
017 Honolulu

IDAHO
018 Boise

ILLINOIS
019 Chicago

INDIANA
020 Indianapolis

IOWA
021 Des Moines

KANSAS
022 Wichita

KENTUCKY
023 Lexington

LOUISIANA
024 Baton Rouge
025 Shreveport

MAINE
026 Portland

MARYLAND
027 Baltimore

MASSACHUSETTS
028 Westfield

MICHIGAN
029 Detroit
030 Muskegon
031 Traverse City

MINNESOTA
032 Minneapolis

MISSISSIPPI
033 Jackson

MISSOURI
034 Kansas City
035 St. Louis

MONTANA
036 Butte

NEBRASKA
037 Omaha

NEW JERSEY
038 Teaneck

NEW MEXICO
039 Albuquerque

NEW YORK
040 Huntington Station
041 New York City
042 Saranac Lake
043 Syracuse

NORTH CAROLINA
044 Chapel Hill

NORTH DAKOTA
045 Grand Forks

OHIO
046 Cincinnati
047 Cleveland

OKLAHOMA
048 Oklahoma City

OREGON
049 Portland

PENNSYLVANIA
050 Harrisburg
051 Philadelphia
052 Pittsburg

PUERTO RICO
053 Hato Rey

SOUTH CAROLINA
054 Columbia

SOUTH DAKOTA
055 Sioux Falls

TENNESSEE
056 Nashville

TEXAS
057 Corpus Christi
058 Denton
059 El Paso
060 Houston
061 Lubbock
062 San Antonio

UTAH
063 Salt Lake City

VIRGIN ISLANDS
064 St. Thomas

VIRGINIA
065 Richmond

WASHINGTON
066 Seattle
067 Spokane

WEST VIRGINIA
068 Charleston

WISCONSIN
069 Madison
070 Rhinelander

WYOMING
071 Casper

CUT ALONG THIS LINE

IAP-92-1

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

"REFERENCE FOR APPLICANT"

FORM APPROVED OMB NO. 3116-0181 Exp. Date: 6-30-87

IMPORTANT: The success of this program depends upon the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. Any recommendation provided is subject to release on request to the applicant. (Privacy Act of 1974, Freedom of Information Act.)*

1. NAME OF APPLICANT (Last, first and middle) COUNTRY OF FIRST CHOICE OF APPLICANT:	2. APPLICANT ADDRESS (include number, street, city, State and ZIP code)

3. CHECK THE APPLICANT'S (a) PROFESSIONAL QUALIFICATIONS AND (b) PERSONAL TRAITS

ITEM	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
(a) PROFESSIONAL QUALIFICATIONS: Knowledge of subject field				
Effectiveness with students of diverse levels of preparation				
Ability to work with colleagues, including those with divergent views				
Adherence to established administrative policies and procedures				
(b) PERSONAL TRAITS: Adaptability to unfamiliar living and working conditions				
Resourcefulness				
Self-reliance				
Initiative				

4. ADDITIONAL COMMENTS ON THE APPLICANT'S PROFESSIONAL COMPETENCE, EXPERIENCE, ACCOMPLISHMENTS, AND PERSONAL QUALITIES. INDICATE ALSO ANY LIMITATIONS.

5. NAME AND TITLE:	6. PROFESSIONAL ADDRESS (number, street, city, State and ZIP code):
7. SIGNATURE:	8. DATE:

9. PROFESSIONAL RELATIONSHIP TO APPLICANT (Indicate if immediate supervisor.):

*While you are not required to respond, your cooperation is requested for the applicant to be eligible for consideration.

CUT ALONG THIS LINE

IAP-92-1

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

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3. CHECK THE APPLICANT'S (a) PROFESSIONAL QUALIFICATIONS AND (b) PERSONAL TRAITS

ITEM	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
(a) PROFESSIONAL QUALIFICATIONS: Knowledge of subject field				
Effectiveness with students of diverse levels of preparation				
Ability to work with colleagues, including those with divergent views				
Adherence to established administrative policies and procedures				
(b) PERSONAL TRAITS: Adaptability to unfamiliar living and working conditions				
Resourcefulness				
Self-reliance				
Initiative				

4. ADDITIONAL COMMENTS ON THE APPLICANT'S PROFESSIONAL COMPETENCE, EXPERIENCE, ACCOMPLISHMENTS, AND PERSONAL QUALITIES. INDICATE ALSO ANY LIMITATIONS.

5. NAME AND TITLE:	6. PROFESSIONAL ADDRESS (number, street, city, State and ZIP code):
7. SIGNATURE:	8. DATE:

9. PROFESSIONAL RELATIONSHIP TO APPLICANT (Indicate if immediate supervisor.):

*While you are not required to respond, your cooperation is requested for the applicant to be eligible for consideration.

CUT ALONG THIS LINE

IAP-92-1

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

"REFERENCE FOR APPLICANT"

FORM APPROVED OMB NO. 3116-0181 Exp. Date: 6-30-87

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1. NAME OF APPLICANT (Last, first and middle) COUNTRY OF FIRST CHOICE OF APPLICANT:	2. APPLICANT ADDRESS (include number, street, city, State and ZIP code)

3. CHECK THE APPLICANT'S (a) PROFESSIONAL QUALIFICATIONS AND (b) PERSONAL TRAITS

ITEM	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
(a) PROFESSIONAL QUALIFICATIONS: Knowledge of subject field				
Effectiveness with students of diverse levels of preparation				
Ability to work with colleagues, including those with divergent views				
Adherence to established administrative policies and procedures				
(b) PERSONAL TRAITS: Adaptability to unfamiliar living and working conditions				
Resourcefulness				
Self-reliance				
Initiative				

4. ADDITIONAL COMMENTS ON THE APPLICANT'S PROFESSIONAL COMPETENCE, EXPERIENCE, ACCOMPLISHMENTS, AND PERSONAL QUALITIES. INDICATE ALSO ANY LIMITATIONS.

5. NAME AND TITLE:	6. PROFESSIONAL ADDRESS (number, street, city, State and ZIP code):
7. SIGNATURE:	8. DATE:

9. PROFESSIONAL RELATIONSHIP TO APPLICANT (Indicate if immediate supervisor.):

*While you are not required to respond, your cooperation is requested for the applicant to be eligible for consideration.

CUT ALONG THIS LINE

IAP-92-2

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

"ADMINISTRATIVE APPRCVAL FOR APPLICANT"

FORM APPROVED OMB NO. 3116-0181 Exp. Date: 6-30-87

INSTRUCTIONS: This form is to be completed for applicants for teaching positions or for a seminar requiring release time. Seminar applicants not requiring release time or salary need not submit this form. This form should be signed by an official of the school or school system in which applicant is employed and **who is authorized to grant the appropriate leave and salary arrangement.** This form is subject to release on request to the applicant. (Privacy Act of 1974, Freedom of Information Act.)*

NAME OF APPLICANT (Last, first and middle): _____

FIRST CHOICE COUNTRY OF APPLICANT: _____

Check applicable item (s):

The above teacher is employed by our school or school system and will be released under the conditions checked below in order to accept a position abroad for one school year under the Mutual Educational and Cultural Exchange Program.

The teacher has, in my judgment, superior qualifications and will be an excellent representative of American education. If selected, the following leave(s) of absence will be approved:

_____With salary; an exchange teacher, whose salary is paid by his own school authority, will be accepted. I understand that the credentials of the exchange teacher will be submitted for my approval before an exchange arrangement is completed. THIS APPLIES TO INTERCHANGES WITH CANADA, FRANCE, GERMANY, ITALY, SWITZERLAND, AND THE UNITED KINGDOM.

_____Without salary, to accept a grant to teach in a national school abroad. THIS APPLIES ONLY TO DEMARK AND THE J. F. KENNEDY SCHOOL IN BERLIN, GERMANY.

_____The above teacher is employed by our school or school system and no leave of absence is required for participation in a seminar abroad.

_____The above teacher is employed by our school or school system and will NOT be granted a leave of absence.

NAME OF CHIEF ADMINISTRATOR (Superintendent, President, Headmaster) OR AUTHORIZED OFFICIAL:	NAME AND ADDRESS OF SCHOOL OR SCHOOL SYSTEM (include ZIP code):
POSITION TITLE:	
SIGNATURE OF CHIEF ADMINISTRATOR (Superintendent, President, Headmaster, OR AUTHORIZED OFFICIAL:	DATE:

*While you are not required to respond, you cooperation is requested for the applicant to be elibible for consideration.

CUT ALONG THIS LINE

IAP-92-3

FULBRIGHT TEACHER EXCHANGE PROGRAM

United States Information Agency

Washington, D.C. 20547

"FOREIGN LANGUAGE PROFICIENCY REPORT FOR APPLICANT"

FORM APPROVED OMB NO. 3116-0181 Exp. Date: 6-30-87

APPLICANT. Complete block below and forward form to a specialist in the language required, preferably your college professor or current language supervisor.

Applicant's name and address: (include zip code):	Required language of country applied to: First choice country of applicant:

The above teacher has applied to teach or to attend a seminar. Knowledge of the foreign language indicated is required. As a specialist in the language, your frank appraisal of the teacher's ability will be appreciated. Add any additional comments you wish to make regarding the teacher's suitability for an assignment abroad. Any recommendation provided is subject to release on request to the applicant. (Privacy Act of 1974, Freedom of Information Act.)*

Name and position title of Specialist:	Professional address:

APPLICANT'S LANGUAGE RATING (check one)

Understanding				Speaking				Reading				Writing			
EXC.	GOOD	FAIR	POOR	EXC.	GOOD	FAIR	POOR	EXC.	GOOD	FAIR	POOR	EXC.	GOOD	FAIR	POOR

Professional relationship to applicant:

Remarks:

SIGNATURE:	DATE:

*While you are not required to respond, your cooperation is requested for the applicant to be eligible for consideration.

CUT ALONG THIS LINE

Agencies Administering Fulbright Programs in Cooperation with the United States Information Agency and the Board of Foreign Scholarships

Fulbright Seminars Abroad Program
International Studies Branch
Center for International Education
U.S. Department of Education
Washington, D.C. 20202

Short-term seminars abroad for American senior high school teachers, college and university faculty, and education administrators at these same levels

* * * *

Council for International
Exchange of Scholars
11 Dupont Circle, N.W., Suite 300
Washington, D.C. 20036

University lecturing and advanced research abroad (postdoctoral).

* * * *

Institute of International Education
809 United Nations Plaza
New York, N.Y. 10017

Graduate study abroad (predoctoral)